

# AJAY BINAY INSTITUTE OF TECHNOLOGY

Sector - 1, Markat Nagar, Bidanasi, C.D.A., Cuttack - 753014 (Odisha)  
(Approved by AICTE, New Delhi & affiliated to Biju Patnaik University of Technology, Odisha,  
Accredited by NAAC & Recognised U/S 2(F) of UGC, India)  
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Date. 08/10/2025.....

## ACADEMIC COUNCIL

The Academic Council will be solely responsible for all academic matters, such as, framing of academic policies, approval of courses, regulations, syllabi, etc. The Academic Council shall propose ways and means to maintain quality norms and will involve faculty members at all levels and also experts from outside, including representatives of the Parent University. The decisions of the Academic Council are to be placed before the Governing Body for final approval and changes, if any, by the respective member secretaries.

## COMPOSITION

The Academic Council shall be the principal academic body of the Institute and shall have the control over and be responsible for the maintenance of the standard of education, teaching, interdepartmental coordination, research, examination and evaluation such other duties and functions as may be prescribed from time to time.

The composition of the Academic Council as per the UGC guidelines is as under:

| Sl. No. | Name                     | Position         | Nature                                           |
|---------|--------------------------|------------------|--------------------------------------------------|
| 1       | Dr. Leena Samāntray      | Chairman         | Principal of the College                         |
| 2       | Dr. D K Behera           | Member           | HoD, Electronics & Telecommunication Engineering |
| 3       | Dr. A K Mohapatra        | Member           | HoD, Electrical & Computer Science Engineering   |
| 4       | Dr. S Kanungo            | Member           | HoD, Master of Business Administration           |
| 5       | Mr. C Das                | Member           | HoD, Mechanical Engineering                      |
| 6       | Mr. S R Das              | Member           | HoD, Electrical Engineering                      |
| 7       | Mr. A Samal              | Member           | HoD, Civil Engineering                           |
| 8       | Mr. P K Champati         | Member           | HoD, Computer Science & Engineering              |
| 9       | Mr. Sanat Swain          | Member           | HoD, Master of Computer Applications             |
| 10      | Dr. Rajesh Sahoo         | Member           | Teacher's representative                         |
| 11      | Dr. S Pattnaik           | Member           | Teacher's representative                         |
| 12      | Dr. B N Guru             | Member           | Teacher's representative                         |
| 13      | Dr. Abhiram Satapathy    | Member           | Teacher's representative                         |
| 14      | Dr. Namita Mohanty       | Member           | Controller of Examinations                       |
| 15      | Er. Satwik Swain         | Member           | Expert outside of the College nominated by GB    |
| 16      | Dr. P K Parhi            | Member           | Expert outside of the College nominated by GB    |
| 17      | Prof. S Kanungo          | Member           | Expert outside of the College nominated by GB    |
| 18      | Prof. R R Dash           | Member           | Expert outside of the College nominated by GB    |
| 19      | Prof. Manas Ranjan Kabat | Member           | Nominee of the University                        |
| 20      | Prof. B B Choudhury      | Member           | Nominee of the University                        |
| 21      | Prof. Urmila Bhanja      | Member           | Nominee of the University                        |
| 22      | Dr. P K Pany             | Member Secretary | Faculty member nominated by the Principal        |

### **UGC Guidelines for the composition of Academic Council:**

1. The principal (Chairman),
2. All the Heads of Departments of the Institute
3. Four teachers of the Institute representing different categories of teaching staff by rotation on the basis of seniority of service in the Institute
4. Not less than four experts from outside the Institute representing such areas as Industry, Commerce, Law, Education, Medicine, engineering etc., to be nominated by the Governing Body.
5. Three nominees of the Parent University, not less than Professors.
6. Controller of Examinations of the College.
7. A faculty member nominated by the Principal (Member Secretary)

### **Tenure**

The tenure of the members of the Academic Council other than the Institute Nominee's members shall be for a period of **three years**. Members retiring from the Academic Council may be re-nominated by the Academic Council.

### **Termination**

The following can terminate the membership of the Academic Council:

1. By resignation
2. By death

The Governing Body shall have the liberty and full power to remove any member of the Academic Council for all or one of the following reasons:

1. Withdrawal of the name by the president/ Secretary of the Society
2. Creating indiscipline among students and staff
3. Obstructing the smooth functioning of the Academic Council or the Institute in any manner
4. Indulging in any corrupt practice
5. Any activity, which brings bad name or financial loss to the Institute

### **Meetings**


The principal shall convene a meeting of the Academic Council at least twice a year.

### **Functions of the Academic Council:**

Without prejudice to the generality of the functions mentioned, the Academic Council will have powers to:

1. Scrutinize and approve the proposals with or without modification of the Boards of Studies with regard to courses of study, academic regulations, curricula, syllabi and modifications thereof, instructional and evaluation arrangements, methods, procedures relevant thereto, etc., provided that where the Academic Council differs on any proposal, it will have the right to return the matter for reconsideration to the Board of Studies concerned or reject it, after giving reasons to do so.
2. Approve the Academic Calendar.
3. Implement the orders issued from time to time by the State Government and Parent University in the admission of students to different programs of study.
4. Make regulations for sports, extra-curricular activities, and proper maintenance and functioning of the playgrounds and hostels.

5. Frame regulations consistent with Parent University norms to conduct examinations and initiate measures for improving the quality of teaching, students' evaluation and advisory system in the Institute.
6. Approve the list of successful candidates for the award of degree / certificate.
7. Encourage faculty members to undertake sponsored research, industrial consultancy, continuing education and related activities.
8. Recommend to the Governing Body, proposals for Institute scholarships, studentships, fellowships, prizes and medals, and to frame regulations for the award of the same.
9. Recommend to the Governing Body, proposals of new programs of study for the Institute.
10. Advise the Governing Body on suggestions(s) pertaining to academic affairs.
11. Perform such other functions as may be assigned by the Governing Body.

  
(Dr. Leena Samantaray)  
Principal  
ABIT (Autonomous)  
Cuttack

Memo No 1144 Date 08/10/2023

Cc- Directors / GAH

All concerned members/ COE/.Account Section.